

General information

Written by EED Admin

Tuesday, 21 December 2010 13:13 - Last Updated Saturday, 28 November 2015 14:14

Embassy of the Federal Democratic Republic of Ethiopia,

Dublin- Consular Affairs

A. General

I. Visa Application

Travelers to Ethiopia can **enter** or **exit** the country through International airports (Bole, Diredawa, Bahirdar and Mekele) or by land via the border entry points such as Moyale at the Kenyan side, Metema at the Sudanese side as well as Gelafin and Dewolle at the Djibouthian side. All foreign nationals, except those of Kenya and Djibouti, need visas to enter Ethiopia. Visas should be obtained from the closest Embassy or Consulate of Ethiopia.

However, nationals of the following countries can obtain tourist visa upon arrival at international airport entry points. The countries whose nationals are privileged for visa upon arrival Scheme are Argentina, Australia, Austria, Belgium, Brazil, Canada, China, Czech Republic, Denmark, Finland, France, Germany, Greece, India, Ireland, Israel, Italy, Japan, Korea Republic, Kuwait, Luxembourg, Mexico, Netherlands, New Zealand, Norway, Poland, Portugal, Russian Federation, Slovak Republic, South Africa, South Korea, Spain, Sweden, Switzerland, United Kingdom and United States of America. **Tourists entering Ethiopia by land need to obtain their visa from a country of their residence.**

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Passengers transiting through Ethiopia need to hold confirmed onward booking, ticket in order to obtain a transit visa valid for 72 hours. However, a transit visa is not required if the transit time is less than six hours.

Applicants for all types of visas who are travelling to Ethiopia with their child/children under the age of 18 years/minors must submit a letter of will/agreement of their spouse, including a copy of a passport/national identity card and a copy of the child's birth certificate.

The processing time for visa application for business and visa submitted via mail is about three days with slightly longer days during peak seasons. Other visa applicants who come to the Embassy in person shall be served in less than an hour depending on the existing queue. The validity of the visa will be from the date of issue to the date of expiry as stated on the visa, not from the date of entry to Ethiopia. Therefore, applicants need to take into consideration the duration of their stay in Ethiopia and the type of visa they are requesting as listed hereunder.

B. Visa Types

1. 1. Tourist Visa

- Will be issued to tourists and all applicants who wish to travel for a holiday, Visiting relatives, Friends... etc.. Applications can be submitted through a travel agency/booking companies or by individual applicants in person.

- Anyone who enters Ethiopia with a tourist visa is not allowed to take any kind of paid or unpaid employment in the country.

- Tourist visas could be issued as a single entry valid for 1 or 3 months. Multiple entries for 3 or 6 months are also issued.

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1. Business Visa

All business visa applicants should attach visa approval letter from Ethiopian Immigration. The host company in Ethiopia should request the approval letter from Ethiopian Immigration on behalf of the applicant.

- Will be issued to persons who are travelling to Ethiopia for
- Investment/business activities,
- Unpaid humanitarian services,
- Participation in symposium, exhibitions, workshops and similar activities,
- Training purposes,
- Study and research,
- Mass media activities,
- Legally recognized employment, and
- Other none touristic activities.

- Anyone who enters Ethiopia with a Business Visa and intends to stay for more than Ninety Days must report at the Immigration and Nationality Affairs Office within Thirty Days from the date of entry.

- Business visa could be issued as single entry valid for 1 or 3 Months, multiple entries for 3, 6 months or one year only for applicants with an intention and strong Proof of travelling to Ethiopia frequently.

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3. Transit Visa

- Passengers entering Ethiopia on transit to other countries will obtain transit visa, provided that they hold a confirmed onward flight ticket.
- All passengers on transit, staying in Ethiopia for more than 6 hours must obtain transit visas.

1. C. Documents required from Visa applicants

- For all Visa types
- Valid passport (a minimum, of six months validity is required).
- Visa application form filled and signed by the applicant,
- One passport-size color photograph,
- Evidence of flight booking must be submitted,
- Prepaid stamp and self-addressed return envelopes (per registered mail) is required for application via Mail.
- **For Business Visa**
 - A letter from sponsoring company or organization regarding the nature of the business trip or activities in Ethiopia and cost arrangement while staying in Ethiopia,
 - For all paid employment, letter of agreement or contract between the employer and the employee,
 - Letter of recommendation, certificate of employment or other relevant documents justifying the requested visa and activities of the beholder while staying in Ethiopia have to be submitted with the application. If the invitation letter from Ethiopia (Sponsor's Letter) is not an original, a copy of it has to be forwarded to the Embassy's Consular Section through E-mail Address: info@ethiopianembassy.ie

II. Payment Mechanisms:

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Applicants, who is sending their visa application through mail, must pay the visa fee in advance in order that their visas can be processed on time.

One of the following payment methods is acceptable to the Embassy:

- Cash Payment
- Banker Cheque

Fees paid in **Euro** are variable the payment of which is reckonable with the USD- EURO exchange rate as determined by the Ethiopian Ministry of Foreign Affairs. In this regard, the updated applicable USD-EURO exchange rate shall be regularly announced.

1. 1. Visa Fees

1. A. Business Visa

No

Type of Service

Type of Visa

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USD

EURO

1

Investment (Business)

I-V

1.1

One month single

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30

€27.00

1.2

Multiple Entry visa for up to 3 months

40

€36.00

1.3

Multiple Entry visa for up to 6 months

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60

€54.00

1.4

Multiple Entry visa for up to 1 year

120

€108.00

2

Various Government Business Visa

G-I-V

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2.1

One month single

20

€18.00

2.2

3 months Multiple entry visa

80

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€72.00

2.3

6 months Multiple entry visa

120

€108.00

3

Employee of Foreign Company

W-V

40

€36.00

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4

Government Employee

G-V

30

€27.00

5

NGO's

N-V

60

€54.00

6

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Employees of Continental

R-I

50

€45.00

7

Short term Meeting Workshop & Seminar

C-V

30

€27.00

8

Media (Journalist)

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J-V

40

€36.00

9

Employee of Private enterprise

P-E

30

€27.00

1. B. TOURIST VISA

- Provided at the Mission

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Sr. No

Type of Visa

V-T

USD

EURO

1

Single Entry visa for up to 30 days

40

€36.00

2

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Single Entry visa for up to 3 months

60

€54.00

3

Multiple Entry visa for up to 3 months

70

€63.00

4

Multiple Entry visa for up to 6 months

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80

€72.00

- On Arrival

Type of Visa

Fee

1

Single entry for 30 days

50.00 USD

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2

Single entry for 3 months

70.00 USD

3

Multiple entry for 3 months

80.00 USD

4

Multiple entry for 6 months

100.00 USD

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1. C. TRANSIT VISA

Staying time

USD

EURO

1

12 hours

25

€22.00

2

24 hours

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40

€36.00

3

48 hours

50

€45.00

4

72 hours

60

€54.00

5

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Two time transit for entry for not more than 24 hours

50

€45.00

1. D. STUDENT VISA

Type of Visa

Amount of Fees

Student Visa

USD 40.00

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€36.00

2. Visa Extension Fee

- If extended for the first time for a month, there shall be an additional 100% charge above the ordinary payment.
- If extended for the second time for 15 days, there shall be an additional 150% charge above the ordinary payment.
- If extended for the third time for 10 days, there shall be an additional 200% charge above the ordinary payment.

3. Fees payable for a Travel Document

Type of Travel Document

No of Pages

Fee

USD

Euros

Ordinary Passport

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32

60.00

54.00

Ordinary Passport

48

80.00

72.00

Ordinary Passport

64

110.00

99.00

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Laissez passer

50

45.00

1. Additional Charge when a Service is provided to replace a Lost Passport

- When a replacement is given for the first time, there shall be an additional 50% charge above the ordinary payment.
- When a replacement is given for the second time, there shall be an additional 100% charge above the ordinary payment,
- When a replacement is given for the third time, within a period of 5 years, there shall be

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an additional 200% charge above the ordinary payment.

1. Fee for Identification cards of Persons of Ethiopian Origin

No

Type of Travel Document

In due time

Amount of Fees

USD

EURO

1

Identification Card for Persons of Ethiopian Origin

5 Years

200.00

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180.00

2

For Children Under 18 Years of age

20.00

18.00

3

Replacement of an expired Identification Cards

200.00

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180.00

4

Replacement of a worn out Identification card

An additional 10% of the ordinary payment

5

- Replacement of a lost Identification card for the first time
- Replacement of a lost Identification card for the Second time
- Replacement of lost Identification card for three or more times

- An additional 20% of the ordinary payment
- An additional 50% of the ordinary payment
- An additional 100% of the Ordinary payment

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Daily penalty for those who did not re-new their Identification cards at times

- From 1 up to 15 days
- From 15 up to 30 days

- 3 USD per day
- 5 USD per day

Type of photos

- All photographs have to be passport size (3*4 cm), recent, in color clear, with neutral background showing frontal view of the face. The photograph should be without sunglasses, hat or other head covering unless for ethnic or religious reasons. No scanned or computer print

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out picture.

- Write your full name on the back of the photo
- For passport and ID issue the face has to cover at list 50% of the picture
- A minor, whose parent is, Naturalized Ethiopian may enter the country if the Person of Ethiopian origin ID data of his parent stamps on his passport
- Visa fees for adults and minors are the same
- **Working hours and Contact detail**
- Consular section is open Monday to Friday
- From 10:30 to 12:30 hours and From 14:30 to 16:30 hours
- **Consular section is closed during Ethiopian and Irish public holidays**

Ethiopian Public holidays

- 11 September Ethiopian New Year, Every four years falls on 12 September (11 September 2010 12 September 2011, 11 September 2012, 11 September 2013, 11 September 2014, 12 September 2015)
- Id Al Feter, Remedan (It may differ from year to year according to the Lunar calendar)
- 27 September The Discovery of the True Cross, Meskel, Every four years, it is on 28 September (27 September 2010, 28 September 2011, 27 September 2012, 27 September 2013, 27 September 2014, 28 September 2015)
- Id Aladahan, Arafa (It may differ from year to year according to the Lunar calendar)
- 7 January Ethiopian Christmas
- 19 January Ethiopian Epiphany, Every four years, it is on 20 January (19 January 2010, 20 January 2011, 19 January 2012, 19 January 2013, 19 January 2014, 20 January 2015)
- 10 February Birthday of the Prophet Mohammed, Maulid (It may differ from year to year according to the Lunar calendar)
- 2 March Victory of Adwa commemoration day
- Ethiopian Good Friday (It may differ from year to year and it may not be on the same date with Catholic Good Friday; 2 April 2010, 22 April 2011, 13 April 2012, 3 may 2013, 18 April 2014)
- Ethiopian Easter (It may differ from year to year and it may not be on the same date with Catholic Easter, 4 April 2010, 24 April 2011, 15 April 2012, 5 may 2013, 20 April 2014)

Ireland Public holidays

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There are 9 public holidays in Ireland each year. Public holidays in Ireland (as in other countries) may commemorate a special day or other event, for example, St Patrick's Day (17 March) or Christmas Day (25 December). On a public holiday, sometimes called a *bank holiday*, most businesses and schools close. Other services, for example, public transport still operates, but often with restricted schedules. The list of public holidays in Ireland each year is as follows:

- New Year's Day (1 January)
- St. Patrick's Day (17 March)
- Easter Monday
- First Monday in May, June, August
- Last Monday in October
- Christmas Day (25 December)
- St. Stephen's Day (26 December)

Miscellaneous

- **Minor**
- A minor may enter the country without separate document if registered in the passport of the person who accompanies him
- If a minor is traveling alone, he shall have a person who shall assume responsibility for him in the country
- A minor, whose parent is, Naturalized Ethiopian may enter the country if the Person of Ethiopian origin ID data of his parent stamps on his passport
- Visa fees for adults and minors are the same

Contact details

26 upper Fitzwilliam Street

Dublin 2

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Ireland

Telephone 00353 (1) 678 70 62/3

Fax 00353 (1) 678 70 65

E-mail info@ethiopianembassy.ie

Web site www.ethiopianembassy.ie

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